

HR INTERNSHIP

Description

(24 Months Contract)
Stipend: R5 000 p.m.

Requirements: National Diploma in Human Resources or equivalent. Knowledge and understanding of the BCEA, LRA, EEA, OHSA and other labour related Acts and regulations. Strong verbal and written communications skills. Proficiency in Excel, Word, PowerPoint, and Outlook. Ability to work under pressure. Attention to details. Can maintain confidentiality. Must be a South African.

Correspondence will be limited to the short-listed candidates only. Applicants with a foreign qualification must submit a SAQA evaluation report of their qualification. The CGE reserves the right not to fill this advertised position. The CGE is an equal opportunity, affirmative action employer committed to the achievement and maintenance of fair representation (race, gender, and disability). A letter of motivation together with CV and certified copies of ID and Qualifications to Application should be submitted to the address below:

Commission for Gender Equality

No 02 Kotze Street, Women's Jail, East Wing
Constitution Hill
Braamfontein 2017.

For enquiries (Not Applications), contact Mr Khuliso Tshivhase – HR Generalist at Tel: 011 403 7182.

Closing date: 27 November 2024. No late applications will be accepted.

Hiring organization

Commission for Gender Equality

Employment Type

Intern

Job Location

Centre: Head Office
(Johannesburg)

Date posted

November 20, 2024

Valid through

27.11.2024